

## WORK SCOPES

All permit applications require customers to answer questions about the scope of work they are applying for.

### Things to know:

- The first drop-down selection is the **Type of Structure** - you will then select the **Type of Work**. The third drop-down is the **Work Scope**. You can and should add all work scopes that apply. Add more than one work scope for a project if they are available from the drop-down menu.
- Example:* If you have selected a **New Home Construction** application, the **Type of Structure** selected may be **One Unit / Single Detached Dwelling**, the **Type of Work** is **New** and the initial or primary **Work Scope** is **Dwelling**.

### **New Home Construction** NHS-2021-00540 (Draft)

#### APPLICATION INSTRUCTIONS

- Each building requires a separate building and development permit.
- Asterisks indicate required fields to be filled.

#### APPLICATION

Type of permit you are applying for: New Home Construction

\*Select the option that best describes the application: One Unit / Single Detached Dwelling ▼

\*What type of work will be done: New ▼

\*Pick the primary work scope: Dwelling ▼

Add items to describe what the work will include:

**+ Additional Work Scope(s)**

\*Number of Dwelling Units

\*Added:

\*Removed:

\*Work Description:

New home

[+]  
[-]

Work Scope	Description
Accessory Building	A building accessory to the principal building on a site
AFCH (Type 1)	A care facility in which the number of persons receiving care, excluding staff does not exceed 5 .
AFCH (Type 2)	A care facility in which the number of persons receiving care, excluding staff is more than 5 but less than 15
AFCH (Type 3)	A care facility in which the number of persons receiving care, excluding staff is more than 15
After Damage	Project is for repair to damage of a building
After Fire	Project is for repair after a fire
After Water Damage	Project is for repair after water damage
Above Ground Pool	Construction or alteration of a pool above ground

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Attached Carport	Roof over vehicle parking that has less than 60% of the perimeter enclosed and is connected to your home
Attached Garage	Enclosed vehicle parking connected to your home
Balcony	A platform, projecting from the face of a wall, cantilevered or supported by columns or brackets above the first storey
Basement Development	Converting unfinished basement area to a finished space. This does not include secondary suites.
Building	Construction of a building
Care – Change in Number of Occupants in Care	When number of occupants in care will be increasing or decreasing
Care – Child Overnight Care	If there will be 24 hour or overnight care for children
Care – Children under 18 months	If there will be care for children under 18 months within the building
Change Use of Space/Change of Occupancy Classification	When the use or occupancy of the unit or building is changing select this option and choose what the future use will be. This is not for zoning designations.
Cold Storage	No HVAC, wall insulation or plumbing within the building
Communal Office Space	Where all spaces within a unit have the same hours of operation, use the same washrooms, exits and are an office use. Communal offices spaces are only issued a single civic address and mail must be managed by the tenants.
Condominium Conversion	A process of converting rental apartments, which are leased by the occupants, into condominium units, which are owned by the occupants
Consolidating Commercial Units (CRUs)	Combining 2 or more units into one
Create New Commercial Unit (CRU)	Splitting 1 unit into 2 or more
Deck	A platform, projecting from the face of a wall, cantilevered or supported by columns or brackets
Deck/Patio	Select this option for deck/patio on a commercial building
Detached Garage	Detached building to serve as a small parking garage
Dwelling	A building used or intended for residential occupancy
Electromagnetic Locks (Mag-Locks)	Electromagnetic Locks (Mag-Locks) that do not incorporate latches, pins or similar devices to keep the door in the closed position
Envelope (Shell)	This phase is only for the building envelope (no mechanical, electrical, floors/mezzanines)
Envelope (Shell)/Final	This phase of work includes the building envelope and mechanical, electrical, floors/mezzanines within the building
Final Only	This phase includes all the work within the base building such as mechanical, electrical, floors/mezzanines, etc. A tenant fit out can be included with the final phase for single tenant buildings. For multi-tenant buildings, separate tenant fit out permits are required prior to occupancy for each unit.
Foundation Only	Work includes the foundation only for the building.

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Foundation/Envelope (Shell)	Includes foundation and the entire building envelope but no interior mechanical, electrical, floors/mezzanines
Piling Only	Includes the piling only for the building and no other foundation construction
Shoring Only	Includes work for the shoring only for an excavation and does not include foundation work.
Exclude Basement Perimeter Walls	Construction of the basement perimeter walls were previously built under separate permit and are not visible for inspection
Exterior Renovation	Exterior changes to a building such as cladding and roofing alterations
Garage Suite	A building containing both a garden suite and an area used for vehicle parking
Garden Suite	Small, self-contained, ground-oriented dwelling unit that is accessory to a single detached home
Home Expansion	Adding conditioned floor space to an existing dwelling
Hot Tub	Installation of a hot tub
In Ground Pool	Construction or alteration of a pool in ground
Include Basement Perimeter Walls	Construction of the basement perimeter walls is in the scope of the permit
Interior Renovation	Interior renovations to a building such as adding or removing walls
Landlord Improvement (Interior/Exterior)	A landlord is doing work to a base building (interior or exterior) or demising walls
Life Safety System – Decommissioning	Decommissioning a sprinkler system, standpipe and hose system, fire alarm system or other engineered life safety system
Life Safety System – Modified	Modifying an engineered life safety system
Life Safety System – New	Constructing a new engineered life safety system
Mezzanine	Adding or altering a mezzanine in the building
Mixed Use	When there will be mixed use (offices, mercantile, etc.) in any area of an apartment – condo building
Mobile Home	For new or additions to mobile homes
New floor(s) above existing	Adding an additional floor in the building
New/Modified Commercial Cooking Equipment & Ventilation System	Commercial cooking equipment and not within a dwelling unit and used in processes producing smoke and grease-laden vapors and the ventilation required
Other	Use this option only if your scope of work is not noted elsewhere in this list
Parkade	A storage garage for 5 or more motor vehicles
Ramp	A sloped deck used to provide access to a building
Residential Only	When constructing or adding on to an apartment – condo building and the work will only be residential use
Roof over deck	Roof over existing deck or over new decks and patio
Roof top equipment	Adding new or changing existing roof top equipment
Solar panels	Constructing new or altering solar panels

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Spray paint operations	Pre-manufactured spray booths or paint spray areas within a building
Structural	Project is for structural repair
Sunroom/Three-season room	A single storey patio or deck which is covered with a permanent roof structure and enclosed by walls, windows or screens and is not being conditioned
Tenant Fit Out	The renovations and alterations done by a new tenant development within a unit
Tenant Improvement	The renovations and alterations done by an existing tenant within their unit
Underground Fuel Tanks	When underground fuel tanks are to be removed as part of the project

For more details regarding building and development permits please visit

[saskatoon.ca/buildingpermits](https://saskatoon.ca/buildingpermits)

This list has been provided for the purposes of guidance through the ePermitting system. For details and formal definitions:

- With respect to buildings, see the National Building Code of Canada
- With respect to land use, please see the City of Saskatoon Zoning Bylaw.