

PERMIT REINSTATEMENT REQUEST

Section 18 of The Building Bylaw (No. 9455) states that closed Building Permits may be re-instated provided there are no changes to the documents submitted for BPA, an acceptable timeline for completion is stated and the required fee is paid.

This form is required to be submitted and approved if building permit **re-instatement is requested**.

PROJECT INFORMATION

PROJECT INFORMATION	Building Address (including Unit #)	BP#	BPA#
	Description of Project		

APPLICANT	Contact Name		Company Name (if applicable)	
	Address	City	Province	Postal Code
	Phone Number (incl. Area Code)	Email Address	Preferred method of receiving correspondence: MAIL or EMAIL	

OWNER	Contact Name		Company Name (if applicable)	
	Address	City	Province	Postal Code
	Phone Number (incl. Area Code)	Email Address	Preferred method of receiving correspondence: MAIL or EMAIL	

RE-INSTATEMENT	Reason (to be completed by applicant / owner)
	Extension Date Requested (of building permit validity)

Office use only	
Approved	Y / N
Revised BP Attached	Y / N / N/A
Re-instatement Fee	\$

I understand that this request does not grant permission to re-instate this project. I hereby certify that all information contained within this application is correct and the documents supporting the building permit application have not changed.

Applicant Signature Date

Owner Signature Date